

**PROFESSIONAL CLINICAL MATTERS
COMMITTEE (PCMC)**

Composed of two senior members
appointed by the Chair of Ethics
Committee.

Role – to conduct a process other than a
formal hearing with the Respondent re the
professional or clinical matters highlighted
in the **Complaints Assessment Committee**
(CAC) report as needing further
investigation and attention.

Request from Respondent a written
response to allegations and the CAC
report and their learning so far. Then upon
receipt of it arrange to meet with them
face to face.

Develop a plan that may require further
assessment of their practice and will
involve the Supervisor. Establish
measurable outcomes and further review
dates. Their name may be removed from
the Register during this process.

If the Respondent does not enter into
the PCM process appropriately the
case may require the Chair of the ESPC
to take to a **Complaint Hearing
Committee**.

At times of review and on completion of
the process the **PCMC** will communicate
progress to the Complainant, if so desired,
through the CC.

Records summarising this process will be
kept in NZAP Archive for 7 years.