

## Actions arising from Council meeting 9 & 11 July 2021

Agenda No.	Action	Responsible
3.	Invite long-standing retired members to write a reflection or similar for the newsletter or communicate anything to Council.	Catriona
3.	Prepare a newsletter update from the Chair of the Ethics Committee regarding the changes to the work of the committee.	Paul
3.	Write to Roz Broadmore, Chair of the Review, to ask what they mean by formulating into guidelines and deferring to the PBANZ Code of Ethics.	Paul
3.	Draft feedback to the PDCC, noting that the Honorary Secretary role can be a liaison with the relevant person on the committee (feedback to be run past Lynne).	Catriona
3.	Talk to PDCC about becoming more active in encouraging applications for events rather than its current practice of waiting for approaches	Catriona/Gabriela
3.	Send a thank you card to John O'C and Margaret.	Catriona
3.	Send a card to Marianna.	Catriona
3.	Ask Nikky to provide the membership tables as graphs, over 10 years.	Catriona
4.	Investigate whether meetings in person mean Zoom meetings as well.	Catriona
6.	Approach four therapists who work with transgender clients in Auckland for a discussion document on transgender issues.	John
3.	Edit her report and send it to Nikky.	Victoria
8.	Look at the Council review and decide which items still need to be discussed regularly at Council meetings, and report back in November.	Lynne
10.	Work on changes required to the Constitution as a result of the Incorporated Societies Bill with Nikky.	Catriona
11.	Correct spelling of name to the correct spelling of 'Dr Chris Bampton'.	Nikky
11.	Organise survey to members to happen in the future.	Victoria/Nikky
11.	Continue improving the content of the website regarding the complaints process.	Paul
11.	Update the ethics content on the website.	Paul/Claire
11.	Consider the wording of the Supervision Handbook on the expectation of having cultural supervision.	Verity/John O'C
11.	Discuss with WO if they wish those who are not members of NZAP to receive copies of Ata.	Anna
11.	Approach Susan and Donny about an invitation to attend a special meeting with Council, after the November Council meeting where the TTBAC will be discussed.	Lynne
11.	Organise regular Zoom conversations re the ACP process.	John O'C
11.	Investigate options other than Paypal for online payment with a credit card.	Delia
11.	Update IRD account signatories.	Delia
11.	Discuss with Inland Revenue whether giving cash payments (koha) without an invoice is a problem.	Lynne/Delia

11.	Discuss credit card situation with Executive.	Delia
11.	Follow up with Nikky re Student Membership application form.	John O'C
11.	Write a remit for the 2022 AGM to change the Retired Membership criteria so it applies only to members who are not working at all.	Lynne/Delia
11.	Investigate the budget implications of lowering the reduced subscription rate to under \$20,000 total taxable income.	Lynne/Delia
11.	Speak with PBANZ re complaints process for ACP candidates.	John O'C
11.	Send draft certificates to calligrapher for comment re amount of space available.	Nikky
11.	Add question to members survey on psychotherapists' preference for practice they want to work in; to be followed by a Zoom meeting.	Victoria
13.	Write an informal message about the complaints process after receiving advice from the Ethics Committee about the new process.	Lynne
13.	Write a newsletter article about the complaints process and the work that the Ethics Committee has done.	Paul
18.	Draft a response to Marian Vlaar advising that in general there is good support for the PDCC's ideas re the future of Conference. It was also thought Marian's committee might be encouraged to do some research on conference organisers, availability, costs etc.	Lynne/Catriona
19.	Let Nikky know that correspondents will continue to pay the usual fee.	Catriona
4.	Reply to Dianne Hendy regarding her correspondence.	Catriona
21.	Discuss with Delia about invoicing the Waka Oranga payments.	Verity
21.	Request from Delia a report at the November meeting that compares the budget expenses to date with the previous year.	Claire
21.	Bring the request for payments for ACP panelists at the initial interview back to Council at the November meeting.	John O'C
22.	Wellington Council members to discuss a venue and catering arrangements for their meeting, and Auckland Council members to do the same, via email.	All
22.	Discuss plans for November meeting with Nikky.	Catriona